

1. **Call to Order**

The meeting and was called to order at 7:00 p.m.

2. **Roll Call**

Board Chair	Rosetta Wangerin	Present
Board Secretary	Eric Morris	Present
Member	Joseph Nicoletti	Present
Member	Judy Wesemann	Present
Member	Vacant	
Member	Charlene Williams	Absent
Member	Alexa Morris	Present

Staff present: Jim Row, Community Services Director; Stu Spence, Recreation Services Manager; Debbie Wadleigh, Aquatic Manager; Paulette Zastoupil, A.A.

Rosette announced that Mayor Figley has selected Cheryl Shepherd to fill the Board vacant position and that she will be officially appointed t at the September 14, 2009 City Council meeting.

**Approval of Minutes from August 11, 2009**

**Judy Wesemann/Joseph Nicoletti** - Motion to accept the minutes as written.  
The motion passed unanimously.

4. **Business from the Audience**

None

5. **OLD BUSINESS**

**Adopt-A-Park Program**

Matt Gwynn updated the Board on the Adopt-A-Park program that is administrated by the Public Works Division. Since the meeting in August he presented the program to the French Prairie Kiwanis Club and they have shown interest in adopting Legion Park and stated that they may work together with Woodburn Kiwanis and help with other beautification projects such as the Woodburn Police Department landscaping. He then reported that Hermanson Park III has been officially adopted by Richard Morris. He also met with Melissa Gilber, AmeriCorps VISTA member acting as the Mid-Willamette Valley Volunteer Initiatives Coordinator. Melissa is expanding services across the Willamette Valley and is the contact for service agencies, volunteer groups and individuals seeking a volunteer opportunity. Melissa has picked up an application to adopt Nelson Park.

6. **NEW BUSINESS**  
None

7. **Business from the Department**  
**Aquatics – Debbie Wadleigh**

Debbie presented a PowerPoint that gave the Board a visual of all the summer activities at the Aquatic Center. Judy Wesemann stated that she had heard from various community members that the quality of the air and feel of the interior of the Aquatic Center has greatly improved. She then reported that this week started the fall activities with two 4<sup>th</sup> grade classes from Lincoln Elementary coming in for swim lessons. Debbie expects a total of 20 Woodburn 4<sup>th</sup> grade classrooms will finish swim lessons before the end of February. Swim lessons registrations have been slow. The Barracuda Swim team comes back tomorrow along with the High School Water Polo team. The Aquatic Center is also accommodating North Marion and Wilsonville swim teams in the schedule. The front counter has been busy registering for soccer and After School Club. On September 17<sup>th</sup>, an activity where Woodburn residents can show their library card and get in free. Debbie attended training on the HVAC system and the scheduling module, where she can program usage for holidays and weekends to save energy costs. Debbie explained how lap swim times may change because of the Water Polo match games. Rosetta Wangerin expressed interest in a fall activity visual presentation. A discussion on body of water safety education and how important that component is to swim lessons. Debbie explained that their Red Cross training includes a great program teaches this.

**Recreation – Stu Spence**

Adult Sports – New flag football league will start this fall beginning on September 19.

Youth Sports – Youth soccer numbers are up this year with 193 last year and 224 this year. Pee Wee is 38 last year and 57 next year.

Active Adult – 18 participants attended the Oregon State Fair trip.

Teen Program – Our new AmeriCorps member Kate Schedler is helping at both centers delivering anti-drug/gang curriculum and literacy programs to the teens that attend. This program is much more structured now with activities every 30 minutes.

Boys and Girls Club & After School Club – Now that the steering committee has been formed, we are looking for sub-committee members. Stu invited everyone interested to a meeting on September 23, 2009, 6:00 pm in the Council Chambers.

After School Club – Registration numbers are starting out fairly low, but are increasing each week. After School Club staff has been trained and the program is amazing as usual.

Youth Advisory Board – The *Youth Advisory Board* has adopted a new motto. “Two service projects to 1 fundraiser”. They are raising money for a scholarship fund which will be handled through Woodburn Proud. The last project they

## Minutes

### Woodburn Recreation and Parks Board

Tuesday, September 8, 2009

7:00 p.m.

completed was visiting seniors at Cascade Park and the next one will be assisting with the Woodburn Reads Book Drive.

Woodburn Reads – The book drive is now underway. Donation bins are at various locations throughout the city.

4<sup>th</sup> of July – Revenue was \$4800 and Expenses were \$5600, not including the firework display.

Skate Competition – Skate board competition this Saturday from Noon – 3:00 pm at the Richard Jennings Skate Park located in Settlemier Park. There will be a Skate-pro demonstration, live band, and lots of prizes.

Mexican Independence Day – Our Department has taken over the Mexican Independence Day celebration planning. The department is working with local businesses and LaPantera to recruit vendors, sponsors, donations, and entertainment. The event will take place September 19 & 20 at the Downtown Plaza.

GAP Volunteers – We have been working with GAP and Banana Republic at the Woodburn Company stores to provide volunteers for our events. The GAP Foundation in return pays the City of Woodburn \$250 each time they volunteer at an event.

Out and About Activity Guide – The autumn issue has been mailed. The activities cover September through December.

### **Parks and Facilities – Jim Row**

#### Mill Creek Greenway

Jim updated the Board on the Mill Creek Greenway project projected timeline. He stated the construction documents are being printed, the Invitation to Bid will be advertised September 10<sup>th</sup> & 16<sup>th</sup>, and bids will be opened on October 1st. A contract will be awarded at October 12<sup>th</sup> City Council meeting. It will be challenging to secure permits and complete the project by the end of February.

#### Centennial Park Project

Final design work is being completed and we expect to advertise for bids within a month or so. Construction will start in late fall or sometime next spring, depending on the weather.

Rosetta Wangerin discussed the Woodburn Clean-up Day Saturday, September 12<sup>th</sup> sponsored by Woodburn Proud. Interested community members are to meet at the Woodburn Armory at 8:00 am for orientation. Jim encouraged people to call Kelly Long at Long Brothers for more information.

### **8. Future Board Business**

None.

Minutes

Woodburn Recreation and Parks Board

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9. **Board Comments**

Eric Morris thanked everyone for supporting Alexa in the Alcatraz Swim challenge.

Joseph Nicoletti stated that the presentations were especially good this evening.

10. **Adjournment** 8:00 p.m.

\_\_\_\_\_  
Eric Morris, Board Secretary

\_\_\_\_\_  
Paulette Zastoupil, Recording Secretary

Date \_\_\_\_\_

Date \_\_\_\_\_